Board Members:

Rob Silveira Chief- Justin Chaney

Phil Putnam John McDermott-1st Asst.

Jack Bucke David Kelly-2nd Asst.

Mike Schager

Ron Goings

ORLAND FIRE PROTECTION DISTRICT

810 Fifth Street, Orland, CA 95963

December 22, 2020

SPECIAL MEETING

The meeting was called to order at 6:00pm, present were Board President Rob Silveira, Board Secretary Phil Putnam, Board Members Jack Bucke, and Ron Goings. Board Member Mike Schager was present telephonically in accordance with Governor’s Executive Order N-25-20. Also present was Fire Chief Justin Chaney, First Assistant Chief John McDermott, Second Assistant Chief David Kelly, Fire District Administrative Assistant Rae Johnsen, and Fire Department Administrated Assistant Mica Alva.

Board President Rob Silveira took roll call showing all members present.

Fire Chief Justin Chaney presented request for Budget Transfer to move money into the Payroll Accounts to pay the Strike Team for the 50% still owed to them for their service on the August Complex. Documents were provided to the Board to show the money received and still owed as well as the current account information. These documents were provided via email to Board Member Mike Schager prior to the meeting.

Fire Chief Justin Chaney presented Resolution #2020-1222 for Budget Transfer for August Complex Fire. Chief Chaney explained that two checks have been received and deposited from CalFire for services provided for this fire. The total amount received in checks was $227,704.38 which per Chief Chaney these checks were deposited to our accounts under 52975 State Fire Other Account. Now that we have received these payments Chief Chaney is requesting that we pay the Strike Team the remainder of the monies owed to them for their services on the August Complex Fire. The remaining amount to pay the Strike Team Payroll checks are $56,016.82. This resolution is to move the $56,016.82 from the State Fire Account 52975 to Help Account 01012. After some review Ron Goings motioned to approve Resolution 2020-1222 and Phil Putnam second the motion. All members agreed and the Resolution was passed.

Transfer Form was presented for this transfer request in the Resolution after the review of the form transferring $56,016.82 from State Fire Other Account 52975 to Help Account 01012 Ron Goings motioned to approve Transfer Form and Phil Putnam Second the motion. All members agreed the Transfer Form was approved.

Per Justin Chaney the Board needs to look at and decide for the next meeting where the remainder of the funds that have been deposited to the State Fire Account needs to be transfer to. Board discussed they will need to put the money back in their expense accounts that funds were transferred out to cover the first checks for the Strike Team. Board will reach out to the Finance Department and review their accounts more. Board requested Chief Chaney to provide them with the amounts that will need to be transferred to cover the next Strike Team payroll payments as well as look into fees that may need to be paid out like Work Comp before the next meeting.

The Board reviewed the documents from the County Department of Finance all members agreed that one signature is needed for County Claim Forms with either Board President Rob Silveira or Board Secretary Phil Putnam signature. Contact Form from County Finance Department was also reviewed and filled out with Primary Contact as Robert Silveira and additional Contacts as Rae Johnsen and Justin Chaney. Payroll Authorization was not filled out Board President want to speak with Finance Department and get more information about this form.

Next Meeting is scheduled for January 12, 2020

Ron Goings motioned to adjourn the meeting at 6:50pm