

**ORLAND FIRE PROTECTION DISTRICT
810 5TH STREET
ORLAND, CA 95963**

**MEETING MINUTES
August 13, 2024**

Board Members:

**Rob Silveira-Board President
Ron Goings-Board Secretary
Mike Schager
Dave Kelly
Darin Titus**

**Chief-Justin Chaney
Dave Kelly-1st Asst.
Travis Johnsen-2nd Asst.**

1. called to Order:

A. President Rob Silveira called the meeting to order at 6:03 pm.

2. Roll Call: Present were Board Members Rob Silveira, Ron Goings, Mike Schager, Dave Kelly, Darin Titus.

Absent:

Others present: Chief Chaney, Mica Alva

3. Public Comment:

A. None

4. Business:

A. Motion by Ron Goings to approve meeting minutes as presented, 2nd by Dave Kelly. Motion passed 5-0.

B. Justin Chaney informed the board the additional help account 1012 was increased to \$250,000.00 due to the current fire season, social security account 1030 increased to \$15,000.00, Medicare account increased to \$3,750.00, unemployment account 1045 increased to \$7,500.00, by increasing these accounts will prevent special meetings in the future for any payroll expenses. Mica Alva reported prop A87 account was increased to \$2,958.00 by the Department of Finance which is also reflected in the final budget. Motion by Ron Goings to approved resolution 2024-5 to adopt final budget for fiscal year 2024-2025, seconded by Mike Schager. Motion passed 5-0. Justin Chaney also suggested the board to move funds from the unreserved retained earnings to vehicle reserve account for future purchase of engine, further discussion ensued. Dave Kelly motioned to move \$174,387.31 from unreserved retained earnings account 00974 to vehicle reserve account 00928, seconded by Ron Goings. Motion passed 5-0.

1. Mica Alva provided a copy of the Conflict of Interest Policy that was created for the Orland Fire Protection District, Glenn County Records Office sent a letter to Board President Rob Silveira requesting amendments and/or changes to current Conflict of

Interest Policy, this should be done every 2 years to be compliant with FPPC, Mica requested the board to adopt the Conflict of Interest Policy for the Orland Fire Protection District, once adopted by the board then it will go to the Glenn County Board of Supervisors for approval. Darin Titus motioned to approve Resolution 2024-6 adopting Conflict of Interest Policy for the Orland Fire Protection District as presented, seconded by Dave Kelly. Motion passed 5-0.

- C.** Justin Chaney reported SCI Consulting will have preliminary rate letter completed by August 19, 2024, provided Willow's rate letter to look at and explained that Orland will have a different matrix.
- D.** Justin Chaney reported Training Facility was started in 2009, containers were purchased with a grant received about 6 years ago, last year the City of Orland was able to help with getting the final part of getting containers stacked, volunteers are now able to train for 2-3 story buildings. Justin reported there is also a 25000-gallon tank that was put in for pump testing, this will allow to teach volunteers how to draft water and do annual pump testing that is required by the state, this year concrete will be poured at the training facility, Cal Fire is also using the training facility to train their firefighters.
- E.** Justin Chaney reported this year has been busy with fires, prepositioning, and station coverage averaging \$3,000.00 per day, Glenn County and Corning Units are covering 5 CalFire stations until the Park Fire is controlled, we are halfway through fire season.
- F.** Mica Alva informed the board the review is in progress, still working on getting documents from Glenn County Department of Finance to complete review, will inform the board once review is completed.
- G.** Rob Silveira reported new unit should be here at the end of August, rental agreement for house has been finalized, new unit will be shared with Artois, still waiting on monitors, unit schedule being discussed is 6pm to 6am or 7pm to 7am. Further discussion ensued.

5. Closed Session:

- A.** None

6. Adjourn:

- A.** Ron Goings motioned to adjourn meeting at 7:01pm, 2nd by Dave Kelly.