

**ORLAND FIRE PROTECTION DISTRICT  
810 5<sup>TH</sup> STREET  
ORLAND, CA 95963**

**MEETING MINUTES  
December 16, 2025**

**Board Members:**  
**Rob Silveira-Board President**  
**Ron Goings-Board Secretary**  
**Mike Schager**  
**Dave Kelly**  
**Darin Titus**

**Chief-Justin Chaney**  
**Mark Sarmiento-1st Asst.**  
**Dave Kelly-2<sup>nd</sup> Asst.**

**A. Call to Order:**

**A.** Board President Rob Silveira called the meeting to order at 6:00pm.

**B. Roll Call:** Present were Board Members Rob Silveira, Dave Kelly, Darin Titus, Ron Goings

**Absent:** Mike Schager

**Others present:** Chief Chaney, Mica Alva,  
Chief Sarmiento, Eddie Martinez.

**C. Business:**

- A. Dave Kelly made a motion to approve the October 14, 2025 meeting minutes, seconded by Ron Goings. Motion carried 3-1-0. A motion made by Dave Kelly to approve the November 18, 2025 meeting minutes, seconded by Rob Silveira. Motion carried 3-1-0.
- B. Justin Chaney reported that two applications were received for the open Board Member seats from Darren Titus and Dave Kelly, both residents of the district. A recommendation letter from the Orland Volunteer Fire Department was provided. Ron Goings made a motion to forward the recommendation letter for both applicants to the County Board of Supervisors, seconded by Rob Silveira. Motion carried.
- C. Justin Chaney reported that the typical annual VFC grant request includes a \$20,000 match requirement (spend \$20,000 and receive \$20,000). For the current year, Cal Fire funding has been reduced, and only \$10,000 was awarded. The plan is to spend \$20,000 on radios and receive \$10,000 in reimbursement. Darin Titus made a motion to approve resolution 2025-9 for VFC Grant agreement number 7FG25081, seconded by Ron Goings. Motion carried 4-0.
- D. Discussion was held regarding administration of the new assessment. At the October meeting, a quote was received from SCI for administration services. The prior assessment administration was quoted at approximately \$4,000 annually. It was noted that internal staff (Justin and

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another staff member) will continue managing the old assessment to avoid that expense. A request was made to engage SCI for year one administration of the new assessment, including training and process setup. Services would include guidance on CPI application, annual option procedures, board voting requirements, and submission to the county. SCI's start window is mid-February to early March. County submissions are due in the first week of August (noted as the 10th). The contract structure allows proceeding on a year-to-year basis. The first-year fee is \$6,400 plus up to \$500 in incidentals, with pricing increasing by \$200 annually due to inflation. A three-year commitment would lock in pricing; otherwise, fees may increase if services are resumed at a later date. A motion made by Dave to choose Option 1 for year 2026–2027, new assessment only with SCI, plus incidentals (up to \$500) with SCI Consulting, seconded by Ron Goings. Motion carried 4-0.

- E. Discussion was held regarding the future replacement of the Assistant Chief's Truck specifications and the formation of a truck committee. The Committee will finalize specifications, obtain quotes from M Tech (skid, upfitting, optional foam system), coordinate graphics with the vendors, and prepare a proposal for Board review. The Committee will meet in early January and aim to complete its work within 1–2 weeks, with presentation at a January special meeting or February if needed. Dave Kelly made a motion to create a Truck Committee for the replacement of Assistant Chiefs Truck, with members to be designated by leadership, seconded by Ron Goings. Motion carried 4-0.

**D. Closed Session:**

- A. None

**E. Adjourn:**

- A. Ron Goings motioned to adjourn meeting at 6:40pm.